Ref. No. _____

THE HONG KON UNIVERSITY OF SCIENCE & TECHNOLOGY
DEPARTMENT OF MATHEMATICS
Application for Sponsor of Co-Curriculum Activity

Note for Application

1. Use separate form for each activity
2. Applicant should fill out PART I and PART II and send the form to Ms. Janette Cho in Rm.3461.
3. Applicant has to submit to the department a report on activity after the activity is completed.
4. Normally reimbursement of budget is subject to satisfaction of the report.

Part I : ☐ New Application ☐ Amendment (*please amend wherever applicable*)

Name of Applicant : _____ Program : _____

Student No. : _____ Year of study : _____

Contact Tel. No. : _____ E-Mail : _____

Did you apply for sponsor before? *YES / NO If yes, when? _____

Part II :

Nature of Activity [*where applicable \ name of project \ course/conference \ any outside organizations involved*]:
(Please use separate page if needed.)

_____

_____

_____

Duration of Activity _____

Budget Request (*Department supports normally up to HK$2,000 per activity*) : _____

_____ _____
Signature of Student Date

Part III :

Approval by *PG/UG Coordinator

I *endorse / not endorse the application. I have the following comments:

_____

_____

Budget recommended : _____

_____ _____ _____
Signature of *PG/UG Coordinator Name of *PG/UG Coordinator Date

Approval by Department Head

I *approve / not approve the application. I have the following comments:

_____

_____

Budget allocated : _____

_____ _____ _____
Signature of Department Head Name of Department Head Date

** delete as appropriate*